

November 8, 2018  
Regular Meeting

BE IT REMEMBERED, that on the 8<sup>th</sup> day of November, A.D., 2018 there was held a Regular Meeting of the Honorable Commissioners' Court of Willacy County, Texas at the County Judge's Office, 576 West Main, in the City of Raymondville, Texas for the purpose of transacting the following agenda:

1. Call to Order.
2. Roll Call / Establishment of Quorum.
3. Invocation / Pledge.
4. Public Comment (s).
5. Approval of previous minutes (2018) as follows; September 10<sup>th</sup> Public Hearing, September 13<sup>th</sup> Regular Meeting, September 20<sup>th</sup> Public Hearing, September 20<sup>th</sup> Special Meeting, September 26<sup>th</sup> Special Meeting, September 27<sup>th</sup> Regular Meeting, October 3<sup>rd</sup> Special Meeting, October 11<sup>th</sup> Regular Meeting, October 25<sup>th</sup> Regular Meeting, October 25<sup>th</sup> Addendum # 1 Regular Meeting, November 2<sup>nd</sup> Public Workshop. ACTION REQUIRED
6. Spread in the minutes Commissioner Eduardo Gonzales has successfully completed 13.00 hours of Educational Training during the 96<sup>th</sup> Annual County Judges and Commissioners Association of Texas Conference on October 9-11, 2018.
7. Discussion and Action to approve Annual Financial Report for Willacy County Emergency Service District. ACTION REQUIRED
8. Discussion and Action to approve Memorandum of Understanding between Behavioral Health Solutions of South Texas (BHSST) and Willacy County. ACTION REQUIRED
9. Discussion and Action to award small purchase procurement of geotech and material testing for Willacy County DRS-210204 Sebastian West Phase III Project. ACTION REQUIRED
10. Authorization to transfer Deputy Constables Tamez and Prieto from "Part-Time" status to "Reserve Status" pending release of grant funds from Office of Governor. ACTION REQUIRED
11. Discussion and Action to approve renovations for the Willacy County Constables Office located at the Courthouse Annex Building. ACTION REQUIRED
12. Discussion and Action on authorizing to pay lodging not utilized by Henry De La Paz, Commissioner Precinct # 3. ACTION REQUIRED
13. Approval of Monthly Reports. ACTION REQUIRED.
14. Approval of Treasurer's Report. ACTION REQUIRED.
15. Approval of Travel Request. ACTION REQUIRED.
16. Approval of Tax Collector's Report. ACTION REQUIRED.

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17. Approval of Budget Amendments. ACTION REQUIRED.
18. Approval of Claims. ACTION REQUIRED.
19. Approval to Ratify Special Claims. ACTION REQUIRED
20. Review of Monthly Report on Jail Count.
21. Review of Monthly Employee Overtime Report.
22. Adjourn.

THE COURT MET:

PRESENT:

Aurelio Guerra, Jr.,	County Judge,	
Eliberto Guerra,	Commissioner, Precinct 1,	
Oscar De Luna,	Commissioner, Precinct 2,	
Henry De La Paz,	Commissioner, Precinct 3,	<b>ABSENT</b>
Eduardo Gonzales,	Commissioner, Precinct 4,	
Annette Hinojosa,	County Attorney,	<b>ABSENT</b>
Ida Martinez,	County Auditor,	
Elizabeth Rios,	County Chief Deputy Clerk,	

WHEREUPON, the Court was opened to the following proceedings were had to wit:

PERSONS VISITING THE COURT:

No one signed the sign in sheet.

1. Call to Order – Chairman Aurelio Guerra, Jr.
2. Roll Call / Establishment of Quorum – Commissioner Henry De La Paz – **ABSENT**
3. Pledge/ Invocation – Commissioner Eduardo Gonzales
4. Public Comments – None

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Agenda # 5  
IN REGARDS TO APPROVAL  
OF PREVIOUS MINUTES (2018) AS  
FOLLOWS: SEPTEMBER 10<sup>TH</sup> PUBLIC  
HEARING, SEPTEMBER 13<sup>TH</sup> REGULAR  
MEETING, SEPTEMBER 20<sup>TH</sup> PUBLIC  
HEARING, SEPTEMBER 20<sup>TH</sup> SPECIAL  
MEETING, SEPTEMBER 26<sup>TH</sup> SPECIAL  
MEETING, SEPTEMBER 27<sup>TH</sup> REGULAR  
MEETING, OCTOBER 3<sup>RD</sup> SPECIAL  
MEETING, OCTOBER 11<sup>TH</sup> REGULAR  
MEETING, OCTOBER 25<sup>TH</sup> REGULAR  
MEETING, OCTOBER 25<sup>TH</sup> ADDENDUM  
# 1 REGULAR MEETING AND NOVEMBER  
2<sup>ND</sup> PUBLIC WORKSHOP

Motion was made by Commissioner De Luna, seconded by Commissioner Gonzales for approval of previous minutes (2018) as follows: September 10<sup>th</sup> Public Hearing, September 13<sup>th</sup> Regular Meeting, September 20<sup>th</sup> Public Hearing, September 20<sup>th</sup> Special Meeting, September 26<sup>th</sup> Special Meeting, September 27<sup>th</sup> Regular Meeting, October 3<sup>rd</sup> Special Meeting, October 11<sup>th</sup> Regular Meeting, October 25<sup>th</sup> Regular Meeting, October 25<sup>th</sup> Addendum # 1 Regular Meeting and November 2<sup>nd</sup> Public Workshop. Motion was put before the Court by the Chairman. Commissioners Guerra, De Luna and Gonzales voting AYE. NAYS NONE. Motion was declared carried.

Agenda # 6  
SPREAD IN THE MINUTES  
COMMISSIONER EDUARDO  
GONZALES HAS SUCCESSFULLY  
COMPLETED 13.00 HOURS OF  
EDUCATIONAL TRAINING DURING  
THE 96<sup>TH</sup> ANNUAL COUNTY  
JUDGES AND COMMISSIONERS  
ASSOCIATION OF TEXAS CONFERENCE  
ON OCTOBER 9-11, 2018

As per the Chairman, spread in the minutes: Commissioner Eduardo Gonzales has successfully completed 13.00 hours of Educational Training during the 96<sup>th</sup> Annual County Judges and Commissioners Association of Texas Conference on October 9-11, 2018.

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Agenda # 7

DISCUSSION AND ACTION TO  
APPROVE ANNUAL FINANCIAL  
REPORT FOR WILLACY COUNTY  
EMERGENCY SERVICE DISTRICT

Motion was made by Commissioner Gonzales, seconded by Commissioner De Luna for approval of Annual Financial Report for Willacy County Emergency Service District. Motion was put before the Court by the Chairman. Commissioners Guerra, De Luna and Gonzales voting AYE. NAYS NONE. Motion was declared carried.

**Commissioner Guerra steps out of the meeting at 10:15 a.m., does not vote for item number 8.**

Agenda # 8

DISCUSSION AND ACTION TO  
APPROVE MEMORANDUM OF  
UNDERSTANDING BETWEEN  
BEHAVIORAL HEALTH SOLUTIONS  
OF SOUTH TEXAS (BHSST) AND  
WILLACY COUNTY

Motion was made by Commissioner Gonzales, seconded by Commissioner De Luna for approval of Memorandum of Understanding between Behavioral Health Solutions of South Texas (BHSST) and Willacy County. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners De Luna and Gonzales voting AYE. NAYS NONE. Motion was declared carried.

**Commissioner Guerra returns back to the meeting at 10:17 a.m.**

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Agenda # 9

DISCUSSION AND ACTION TO  
AWARD SMALL PURCHASE  
PROCUREMENT OF GEOTECH  
AND MATERIAL TESTING FOR  
WILLACY COUNTY DRS-210204  
SEBASTIAN WEST PHASE III  
PROJECT

Motion was made by Commissioner Guerra, seconded by Commissioner De Luna for approval to award Intertek Professional Service Industries, Inc. for testing on the project for the amount of \$3,733.00 funding to be paid out from Capital Fund-Matching Line. Motion was put before the Court by the Chairman. Commissioners Guerra, De Luna and Gonzales voting AYE. NAYS NONE. Motion was declared carried.

Agenda # 10

AUTHORIZATION TO TRANSFER  
DEPUTY CONSTABLES TAMEZ AND  
PRIETO FROM "PART-TIME" STATUS  
TO "RESERVE STATUS" PENDING  
RELEASE OF GRANT FUNDS FROM  
OFFICE OF GOVERNOR

Motion was made by Commissioner Guerra, seconded by Commissioner Gonzales for approval of authorization to transfer Deputy Constables Tamez and Prieto from "Part-Time" status to "Reserve Status" pending release of grant funds form Office of Governor. Motion was put before the Court by the Chairman. Commissioners Guerra, De Luna and Gonzales voting AYE. NAYS NONE. Motion was declared carried.

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Agenda # 11

DISCUSSION AND ACTION TO  
APPROVE RENOVATIONS FOR  
THE WILLACY COUNTY CONSTABLES  
OFFICE LOCATED AT THE  
COURTHOUSE ANNEX BUILDING

Motion was made by Commissioner Gonzales, seconded by Commissioner De Luna for approval for the Willacy County Constables Office located at the Courthouse Annex Building for renovations in the amount not to exceed \$7,115.11 to be paid out from Administration – Repairs and Maintenance (Account Number 407-200). Motion was put before the Court by the Chairman. Commissioners Guerra, De Luna and Gonzales voting AYE. NAYS NONE. Motion was declared carried.

Agenda # 12

DISCUSSION AND ACTION ON  
AUTHORIZING TO PAY LODGING  
NOT UTILIZED BY HENRY DE LA  
PAZ, COMMISSIONER PRECINCT  
NUMBER 3

Motion was made by Commissioner Gonzales, seconded by Commissioner De Luna for approval of authorizing the reimbursement to Commissioner Henry De La Paz for lodging not utilized to come out from his Budget. Motion was put before the Court by the Chairman. Commissioners Guerra, De Luna and Gonzales voting AYE. NAYS NONE. Motion was declared carried.

Agenda # 13

IN REGARDS TO APPROVAL  
OF MONTHLY REPORTS

Motion was made by Commissioner De Luna, seconded by Commissioner Gonzales for approval of Monthly Reports, as presented. Motion was put before the Court by the Chairman. Commissioners Guerra, De Luna and Gonzales voting AYE. NAYS NONE. Motion was declared carried.

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Agenda # 14  
IN REGARDS TO APPROVAL  
OF TREASURER'S REPORT

Motion was made by Commissioner Gonzales, seconded by Commissioner De Luna for approval of Treasurer's Report, as presented. Motion was put before the Court by the Chairman. Commissioners Guerra, De Luna and Gonzales voting AYE. NAYS NONE. Motion was declared carried.

Agenda # 15  
IN REGARDS TO APPROVAL  
OF TRAVEL REQUEST

Motion was made by Commissioner Guerra, seconded by Commissioner Gonzales that the following travel requests be approved:

1. Extension Office, Matthew Rodriguez to Weslaco, Texas on November 13-15, 2018.
2. Commissioners Precincts 4 & 2, travel reimbursement for Commissioner Gonzales, Precinct 4 and Commissioner De Luna, Precinct 2 for travel on November 5-6, 2018 to Corpus Christi, Texas and San Antonio, Texas TxDOT Districts to purchase equipment.
3. County Auditor, Ida Martinez to San Antonio, Texas on November 28-30, 2018. (Additionally requesting approval of payment for any related expenditure. Registration fee of \$350.00 to be submitted through claims).

Motion was put before the Court by the Chairman. Commissioners Guerra, De Luna and Gonzales voting AYE. NAYS NONE. Motion was declared carried.

Agenda # 16  
IN REGARDS TO APPROVAL  
OF TAX COLLECTOR'S REPORT

Motion was made by Commissioner Gonzales, seconded by Commissioner De Luna for approval of Tax Collector's Report, as presented. Motion was put before the Court by the Chairman. Commissioners Guerra, De Luna and Gonzales voting AYE. NAYS NONE. Motion was declared carried.

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Agenda # 17

IN REGARDS TO APPROVAL  
OF BUDGET AMENDMENTS

Motion was made by Commissioner De Luna, seconded by Commissioner Gonzales for approval of Budget Amendments, as read and presented. Motion was put before the Court by the Chairman. Commissioners Guerra, De Luna and Gonzales voting AYE. NAYS NONE. Motion was declared carried.

Agenda # 18

IN REGARDS TO APPROVAL  
OF CLAIMS

Motion was made by Commissioner Gonzales, seconded by Commissioner De Luna for approval of Claims, as presented. Motion was put before the Court by the Chairman. Commissioners Guerra, De Luna and Gonzales voting AYE. NAYS NONE. Motion was declared carried.

Agenda # 19

IN REGARDS TO APPROVAL  
TO RATIFY SPECIAL CLAIMS

Motion was made by Commissioner De Luna, seconded by Commissioner Gonzales for approval to Ratify Special Claims, as presented. Motion was put before the Court by the Chairman. Commissioners Guerra, De Luna and Gonzales voting AYE. NAYS NONE. Motion was declared carried.

Agenda # 20

REVIEW OF MONTHLY REPORT  
ON JAIL COUNT

As per the Chairman, review of Monthly Report on Jail Count.

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Agenda # 21  
REVIEW OF MONTHLY  
EMPLOYEE OVERTIME REPORT

As per the Chairman, review of Monthly Employee Overtime Report.

Motion was made by Commissioner Gonzales, seconded by Commissioner De Luna that Court Adjourn. Motion was put before the Court by the Chairman. Commissioners Guerra, De Luna and Gonzales voting AYE. NAYS NONE. Motion was declared carried.

There being no further action,

Court Adjourned.